

**CITY OF HARRODSBURG  
BOARD OF COMMISSIONERS  
MINUTES FOR REGULAR MEETING**

**DATE: February 9, 2026**

**TIME: 12 p.m.**

**PLACE: City of Harrodsburg, Conference Room**

Mayor Robert “Bob” Williams called the regular meeting to order at 12 p.m. Members present, Commissioners; Kerry Anness, Charlie Mattingly, Jack Coleman and Marvin “Bubby” Isham.

**ROLL CALL**

Commissioner Anness – Present; Commissioner Mattingly – Present; Mayor Williams – Present; Commissioner Coleman – Present; Commissioner Isham – Present

**GO INTO EXECUTIVE SESSION**

Motion by/seconded, Mayor Williams/Commissioner Isham to go into executive session pursuant to KRS 61.810(1)(c) discussions of proposed or pending litigation at approximately 12:02 p.m. Motion carried unanimously.

**OUT OF EXECUTIVE SESSION**

Motion by/seconded, Commissioners Isham/Anness to come out of executive session at approximately 12:06 p.m. Motion carried unanimously.

**GO BACK INTO REGULAR SESSION**

Motion by/seconded, Commissioners Isham/Mattingly to go back into regular session. Motion carried unanimously.

**MAYOR WILLIAMS CLARIFIED CLEANING BID**

Mayor Williams said the agreement that we approved last week regarding the cleaning of the building, City Clerk and I sat with the contractor that is doing that and we got some clarification. He said when we agreed to eight hours for the initial deep cleaning and then four hours on the Fridays before our Commission meetings, we were thinking they would actually be here for four hours chronologically, but as it was explained to us the eight hours was actually four hours each for two people. He said so they were in here for four hours on Thursday and due to an oversight on my part we neglected to include the hallway, the bathrooms and the executive meeting room on the second floor. He said I asked them to go ahead and do that so that is going to be an additional \$40 every two weeks to get everything cleaned that we want cleaned. Mayor Williams said it means two people are going to be here for about two and a half hours each Friday before our

meetings on Monday and/or Tuesday depending on holiday. He said he just wanted to bring it to their attention and clarify that.

**MAYOR INTRODUCED JOEY HURST WITH ATMOS**

Mayor Williams introduced Joey Hurst with Atmos Energy. Mayor said Jimmy Dale Smith is the former Operation Supervisor for this area and Joey Hurst is now taking his place as Jimmy has received a promotion.

**APPROVE MINUTES FOR THE SPECIAL CALLED MEETING HELD ON JANUARY 29, 2026**

Motion by/seconded, Mayor Williams/Commissioner Coleman to approve the minutes for the special called meeting held on January 29, 2026. Motion carried unanimously.

**APPROVE PAYMENT OF DEPARTMENTAL INVOICES**

Motion by/seconded, Mayor Williams/Commissioner Mattingly to approve payment of departmental invoices. Motion carried unanimously.

**ACCEPT MICHAEL COX'S RESIGNATION**

Motion by/seconded, Mayor Williams/Commissioner Isham to accept resignation of Fire Chief Michael Cox effective February 27, 2026 or his last day worked. Motion carried unanimously.

**AUTHORIZE MAYOR WILLIAMS AND SCOTT ELDER TO SIGN A MOU**

Motion by/seconded, Mayor Williams/Commissioner Coleman to authorize Mayor Williams and Police Chief Scott Elder to sign a Memorandum of Understanding between the Harrodsburg Police Department and Mercer County Schools Police Department. Motion carried unanimously.

**SECOND READING OF ORDINANCE 2026-01 – HANDICAP PARKING SPOT IN FRONT OF HARRODSBURG EYE CENTER**

Motion by/seconded, Mayor Williams/Commissioner Mattingly to adopt second reading of ordinance 2026-01 – Handicap parking spot in front of the Harrodsburg Eye Center. Roll call vote was taken and recorded as follows: Mayor Williams – Yes; Commissioner Coleman – Yes; Commissioner Isham – Yes; Commissioner Anness – Yes; Commissioner Mattingly – Yes. Motion passed.

**SECOND READING OF ORDINANCE 2026-02 – COMMUNICATION ORDINANCE**

Motion by/seconded, Mayor Williams/Commissioner Isham to adopt second reading of ordinance 2026-02 – Communication Ordinance. Roll call vote was taken and recorded as follows: Commissioner Coleman – Yes; Commissioner Isham – Yes; Commissioner Anness – Yes; Commissioner Mattingly – Yes; Mayor Williams – Yes. Motion passed.

**SECOND READING OF ORDINANCE 2026-03 – TEXT AMENDMENTS TO THE ZONING ORDINANCE**

Motion by/seconded, Mayor Williams/Commissioner Isham to adopt second reading of ordinance 2026-03 – Text Amendments to the City of Harrodsburg Zoning Ordinance. Roll call vote was taken and recorded as follows: Commissioner Isham – Yes; Commissioner Anness – Yes; Commissioner Mattingly – Yes; Mayor Williams – Yes; Commissioner Coleman – Yes. Motion passed.

**APPROVE RESOLUTION 2026-02-09 – CLOSE DARE ACCOUNT**

Motion by/seconded, Mayor Williams/Commissioner Coleman to approve Resolution 2026-02-09 – Close Dare Account. Mayor Said this resolution closes the DARE account and places it into the General Fund. Motion carried unanimously.

**APPROVE RESOLUTION 2026-02-09(1) – CLOSE WATER & SEWER SAVINGS ACCOUNT**

Motion by/seconded, Mayor Williams/Commissioner Anness to approve Resolution 2026-02-09(1) – Close Water & Sewer Savings account. Mayor said this is authorizes the City Commission to authorize signers to close the Water & Sewer savings account at First Financial Bank and sign any and all necessary documents that may be required to close the account and whereas the withdrawn funds would be deposited into the Water & Sewer Revenue account. Motion carried unanimously.

**APPROVE RESOLUTION 2026-02-09(2) – CLOSE CEMETERY SAVINGS ACCOUNT AND CEMETERY CD’S AT FIRST FINANCIAL**

Motion by/seconded, Mayor Williams/Commissioner Isham to approve Resolution 2026-02-09(2) – Close Cemetery savings account and Cemetery CD’s. Mayor said this is a resolution of authority. He said the Harrodsburg City Commission authorizes an authorized signer to close the Cemetery savings account, Cemetery CD ending in 8380, Cemetery CD ending in 1878, Cemetery CD ending in 3341 and Cemetery CD ending in 8318 at First Financial Bank and sign any and all necessary documents that may be required to close the accounts and funds shall be deposited according to Resolution 2026-02-09(3). Mayor said he would just like to clarify on that, the interest rate that we were receiving at First Financial was like .2% very low return for the amount of time we had them in there so we are moving those around to get a better rate. Motion carried unanimously.

**APPROVE RESOLUTION 2026-02-09(3) – OPEN CEMETERY CD**

Motion by/seconded, Mayor Williams/Commissioner Mattingly to approve Resolution 2026-02-09(3) – Open Cemetery CD. The Harrodsburg City Commission authorizes Kerry Anness, in his capacity as Commissioner, Charlie Mattingly, in his capacity as Commissioner, and Shavonna

Huffman, in her capacity as City Clerk, to open a Cemetery CD at Community Trust Bank and sign any and all necessary documents that may be required for the Certificate of Deposit and the funds that will be disbursed into this account will be to comply with conditions set forth with the requirements. Mayor said this one we are moving to Community Trust Bank at 3.8%, City Clerk, Shavonna Huffman said 3.89% for a 7-month CD. Motion carried unanimously.

**APPROVE MUNICIPAL ORDER 2026-02-09 – PUBLIC SERVICE WORKER I  
WATER-WASTEWATER MAINTENANCE JOB DESCRIPTION**

Motion by/seconded, Mayor Williams/Commissioner Isham to approve Municipal Order 2026-02-09 – Public Service Worker I Water-Wastewater Maintenance job description. Motion carried unanimously.

**APPROVE MUNICIPAL ORDER 2026-02-09(1) – PUBLIC SERVICE WORKER II  
WATER-WASTEWATER MAINTENANCE JOB DESCRIPTION**

Motion by/seconded, Mayor Williams/Commissioner Coleman to approve Municipal Order 2026-02-09(1) – Public Service Worker II Water-Wastewater Maintenance job description. CAO, Stacey Maynard said can I make a comment just so you all know and everybody knows. She said these obviously are just laying out job descriptions. She said we've had a lot of employees called Public Service Workers whether they were in the street department, water and sewer maintenance, cemetery, whichever department so this breaks those up into rolls that are associated with where their jobs are and puts in some distinctions between what makes a 1, 2 or 3 in those respective jobs. That is why there is so many of them all at once. Mayor said thank you for that clarification. Motion carried unanimously.

**APPROVE MUNICIPAL ORDER 2026-02-09(2) – PUBLIC SERVICE WORKER III  
WATER-WASTEWATER MAINTENANCE JOB DESCRIPTION**

Motion by/seconded, Mayor Williams/Commissioner Mattingly to approve Municipal Order 2026-02-09(2) – Public Service Worker III Water-Wastewater Maintenance job description. Motion carried unanimously.

**APPROVE MUNICIPAL ORDER 2026-02-09(3) – CEMETERY WORKER JOB  
DESCRIPTION**

Motion by/seconded, Mayor Williams/Commissioner Isham to approve Municipal Order 2026-02-09(3) – Cemetery Worker job description. Mayor Williams asked is this job description just for the workers or is there going to be another or is there a job description for the Sexton? Ms. Maynard said we approved the Sexton when it became vacant so that one has already been updated. Mayor said so Hunter is in the guidelines of that. Ms. Maynard said yes. Motion carried unanimously.

**APPROVE MUNICIPAL ORDER 2026-02-09(4) – PUBLIC SERVICE WORKER I STREETS AND PARKS MAINTENANCE JOB DESCRIPTION**

Motion by/seconded, Mayor Williams/Commissioner Mattingly to approve Municipal Order 2026-02-09(4) – Public Service Worker I Streets and Parks Maintenance job description. Motion carried unanimously.

**APPROVE MUNICIPAL ORDER 2026-02-09(5) – PUBLIC SERVICE WORKER II STREETS AND PARKS MAINTENANCE JOB DESCRIPTION**

Motion by/seconded, Mayor Williams/Commissioner Anness to approve Municipal Order 2026-02-09(5) – Public Service Worker II Streets and Parks Maintenance job description. Motion carried unanimously.

**APPROVE MUNICIPAL ORDER 2026-02-09(6) – PUBLIC SERVICE WORKER III STREETS AND PARKS MAINTENANCE JOB DESCRIPTION**

Motion by/seconded, Mayor Williams/Commissioner Isham to approve Municipal Order 2026-02-09(6) – Public Service Worker III Streets and Parks Maintenance job description. Motion carried unanimously.

**APPROVE MUNICIPAL ORDER 2026-02-09(7) – AMENDING PERSONNEL POLICY – WORK PERFORMED BY EMPLOYEES OUTSIDE OF NORMAL WORKING HOURS**

Motion by/seconded, Mayor Williams/Commissioner Isham to approve Municipal Order 2026-02-09(7) – Amending Personnel Policy – Work Performed by Employees Outside of Normal Working Hours. Motion carried unanimously.

**APPROVE MUNICIPAL ORDER 2026-02-09(8) – AMENDING PERSONNEL POLICY – ON CALL / CALL OUT POLICY**

Motion by/seconded, Mayor Williams/Commissioner Isham to approve Municipal Order 2026-02-09(8) – Amending Personnel Policy – On Call / Call Out Policy. Motion carried unanimously.

**APPROVE MUNICIPAL ORDER 2026-02-09(9) – FIRE CHIEF JOB DESCRIPTION**

Motion by/seconded, Mayor Williams/Commissioner Anness to approve Municipal Order 2026-02-09(9) – Fire Chief job description. Motion carried unanimously.

**APPROVE MUNICIPAL ORDER 2026-02-09(10) – AMENDING DRUG POLICY**

Motion by/seconded, Mayor Williams/Commissioner Isham to approve Municipal Order 2026-02-09(10) – amending drug policy. Mayor asked the CAO what the amendment was. Ms. Maynard said you all had asked a couple meetings ago about taking out, we do random drug testing, we do drug testing when people were hired, you all had asked about taking it out for promotions since we are covering that so that is what this does. She said it just didn't make it to

the actual printed agenda. Motion carried unanimously.

**ASHLEY RAINEY WITH MERCER CHAMBER OF COMMERCE SPOKE**

Ashely Rainey said she is the events coordinator for Mercer Chamber of Commerce. She said she just wanted to introduce herself. Ms. Rainey said they have street closures coming up for all of their events. She said they requested street closures on behalf of Cruz on Chiles, which she will now be over and Ol' Iron Run Down as well as the Big Jack Pearson Memorial Car Show. Mayor said we are doing the closures individually for the events so bear with us as we go through the approval process.

**APPROVE STREET CLOSURES FOR CRUZ ON CHILES**

Motion by/seconded, Mayor Williams/Commissioner Isham to approve street closures for Cruz on Chiles. Street closures will include Chiles Street from Lexington Street (not blocking ingress and egress to First Financial Bank) up to and through Office Street (not blocking ingress and egress to Lee's), Poplar Street and Office Street. Event will be on April 4<sup>th</sup>, May 2<sup>nd</sup>, June 6<sup>th</sup>, July 4<sup>th</sup>, August 1<sup>st</sup>, September 5<sup>th</sup> from 4 p.m. to 8:30 p.m. Motion carried unanimously.

**APPROVE STREET CLOSURES FOR OL' IRON RUN DOWN**

Motion by/seconded, Mayor Williams/Commissioner Isham to approve street closures for Ol' Iron Run Down. Street closures will include Chiles Street from Lexington Street (not blocking ingress and egress to First Financial Bank) up to and through Office Street (not blocking ingress and egress to Lee's), Poplar Street and Office Street on Saturday, May 30, 2026 from 10 a.m. to 4 p.m. West Poplar Street from Chiles to the entrance of the residential apartments (not blocking ingress and egress for residents will be closed on Friday night to set up stage and sound. Motion carried unanimously.

**APPROVE STREET CLOSURES FOR CRUZIN' FOR CANDY**

Motion by/seconded, Mayor Williams/Commissioner Mattingly to approve street closures for Cruzin' for Candy. Street closures will include Chiles Street from Lexington Street (not blocking ingress and egress to First Financial Bank) up to and through Office Street (not blocking ingress and egress to Lee's), Poplar Street and Office Street. Event will be on October 31, 2026 from 4 p.m. to 8:30 p.m. Motion carried unanimously.

**APPROVE STREET CLOSURES FOR THE BIG JACK PEARSON MEMORIAL CAR SHOW**

Motion by/seconded, Mayor Williams/Commissioner Anness to approve street closures for the Big Jack Pearson Memorial Car Show. Street closures will include West Lexington Street from Magnolia Street to Hill Street. Event will be on August 15, 2026 from 8 a.m. to 3:00 p.m. Motion carried unanimously.

**ADJOURN**

Motion by/seconded, Commissioners Isham/Mattingly to adjourn at approximately 12:32 p.m.  
Motion carried unanimously.

---

Robert O. Williams, Mayor

---

Shavonna Huffman, City Clerk