

**CITY OF HARRODSBURG
BOARD OF COMMISSIONERS
MINUTES FOR REGULAR MEETING**

DATE: January 27, 2025

TIME: 12 p.m.

PLACE: City of Harrodsburg, Conference Room

Mayor Robert “Bob” Williams called the regular meeting to order at 12 p.m. Members present, Commissioners; Kerry Anness, Charlie Mattingly, Jack Coleman and Marvin “Bubby” Isham.

ROLL CALL

Commissioner Anness – Present; Commissioner Mattingly – Present; Mayor Williams – Present; Commissioner Coleman – Present; Commissioner Isham – Present.

JONI HOUSE SPOKE

Joni House with the Harrodsburg Architectural Preservation. She said they are in the final steps of adding the Armory to the historic overlay. She said she requests the Commission do a motion that adds the Harrodsburg Armory to the South Main Street protected overlay district and then it will fall under the purview Harrodsburg Architectural Preservation Commission and eventually under the city. She thanked the Commission. She said the South Main Street is under a set of guidelines and they need to be updated. Ms. House said there are CLG grants available. She said it will cost about \$26,000 which is an 80/20 match. She said the good news is James Harrod Trust has agreed to pay the match. She said they can use her staff time to offset. The money will have to flow through the city. Mayor asked about the grant for the joint. Ms. House said the feds have not announced the grant yet. She said once they announce it, they are ready to apply. It is a \$700,000 bricks and mortar grant along with Boyle County.

AUTHORIZE ADDING THE ARMORY TO THE HISTORIC OVERLAY FOR SOUTH MAIN

Motion by/seconded, Mayor Williams/Commissioner Coleman to add the Armory to the historic overlay for South Main. Motion carried unanimously.

AUTHORIZE TO ACCEPT CLG GRANT MONEY

Motion by/seconded, Mayor Williams/Commissioner Coleman to accept the CLG grant money for the city. Motion carried unanimously.

APPROVE THE MINUTES FOR THE REGULAR CALLED MEETING HELD ON JANUARY 13, 2025

Motion by/seconded, Commissioners Isham/Anness to approve the minutes for the regular meeting held on January 13, 2025. Motion carried unanimously.

GO INTO EXECUTIVE SESSION

Motion by/seconded, Commissioner Coleman/Mayor Williams to go into Executive Session Pursuant to KRS 61.810(1)(f) for the purpose of discussions or hearings which might lead to the appointment, discipline, or dismissal of an individual employee or member, restricting that employee's or member's right to a public hearing if requested. This exception shall not be interpreted to permit discussion of general personnel matters in secret and pursuant to KRS 61.810(1)(c) for the purpose of discussing pending or proposed litigation on behalf or against the public agency at approximately 12:12 p.m. Motion carried unanimously.

OUT OF EXECUTIVE SESSION

Motion by/seconded, Commissioners Coleman/Isham to come out of executive session at approximately 12:53 p.m. Motion carried unanimously.

NO ACTION TAKEN

Mayor announced no action was taken.

BACK INTO REGULAR SESSION

Motion by/seconded, Mayor Williams/Commissioner Mattingly to go back into regular session. Motion carried unanimously.

APPROVE FISCAL COURT TO CREATE A POSITION FOR AN EXECUTIVE DIRECTOR FOR THE HARRODSBURG/MERCER COUNTY INDUSTRIAL AUTHORITY AND HIRE GREYSON EVANS

Motion by/seconded, Mayor Williams/Commissioner Coleman to approve the Fiscal Court to create a position for an Executive Director for the Harrodsburg/Mercer County Industrial Authority and to hire Greyson Evans at an annual salary of \$120,000 effective February 18, 2025 pending drug and alcohol test and background check. The salary and benefits will be split between the City of Harrodsburg and Mercer County Fiscal Court. There will be no additional cost to the city for the current fiscal year and will be approximately \$10,000 increase to the budget for the next fiscal year. Motion carried unanimously. Greyson Evans thanked the Commission for the opportunity.

AUTHORIZE MARIANN RANSELL TO TEMPORARILY WORK AT THE CEMETERY OFFICE IN ADDITION TO UTILITY DEPARTMENT

Motion by/seconded, Mayor Williams/Commissioner Isham to authorize Mariann Ransdell to temporarily work part time at the Cemetery office in addition to her position at the Utility Department. Motion carried unanimously.

APPROVE AND PAY DEPARTMENT INVOICES

Motion by/seconded, Mayor Williams/Commissioner Mattingly to approve and pay the department invoices. Motion carried unanimously.

AUTHORIZE FOR MAYOR WILLIAMS TO SIGN THE KENTUCKY SURPLUS PROPERTY ELIGIBILITY DOCUMENTS

Motion by/seconded, Mayor Williams/Commissioner Isham to authorize for Mayor Williams to sign the Kentucky Surplus Property Eligibility documents. Motion carried unanimously.

APPROVE RESOLUTION 2025-01-27: DRUG TASK FORCE BANK SIGNER

Motion by/seconded, Mayor Williams/Commissioner Coleman to approve Resolution 2025-01-27: a resolution removing Tim Hurt as a signer on the Drug Task Force bank account at Farmers National Bank and adding Chief Scott Elder. Motion carried unanimously.

AUTHORIZE THE PURCHASE OF HANDGUNS FROM KIESLER POLICE SUPPLY

Motion by/seconded, Mayor Williams/Commissioner Isham to Authorize to purchase new handguns for the Police Department from Kiesler Police Supply at a total cost of \$8,318.36. Funds are budgeted. Mayor said we are getting credit for weapons that are used and going to be replaced. Commissioner Isham asked if the used handguns would be taken in on trade or are we going to surplus. Mayor said trade. Chief Elder said these will be within the recommendation of the FBI with the optics and things. Motion carried unanimously.

HIRE JASON FRADDISIO AS PART TIME POLICE OFFICER

Motion by/seconded, Mayor Williams/Commissioner Coleman to authorize hiring Jason Fraddisio as a part time police officer at a rate of \$30 per hour, effective February 3, 2025 pending drug and alcohol test and background check. Motion carried unanimously. Mr. Fraddisio said he retired about a year and a half ago. He said he worked for Nicholasville Police Department about 22 years.

APPROVE STREET CLOSURES FOR FRIDAY NIGHTS ON MAIN 2025

Motion by/seconded, Mayor Williams/Commissioner Mattingly to approve street closures for the Mercer County Tourist Commission, Friday Nights on Main 2025 (map attached). Street closures will include South Main Street from LaFondas to Short Street, East Poplar to Greenville. Event dates: May 9th, June 13th, July 18th, August 8th, September 12th. Motion carried unanimously.

APPROVE STREET CLOSURES FOR TRICK OR TREATING ON MAIN

Motion by/seconded, Mayor Williams/Commissioner Isham to approve street closures for the Mercer County Tourist Commission, Trick or Treating on Main 2025 (map attached). Event date: October 31st. Street closure will be from W. Lexington up both Chiles to Office Street and Main Street up to the main intersection of Beaumont and Mooreland. West Office to Chiles to just behind the Vault and Poplar Street to Greenville. Motion carried unanimously.

APPROVE STREET CLOSURES FOR ATOM FEST

Motion by/seconded, Mayor Williams/Commissioner Mattingly to approve street closures for the Mercer County Tourist Commission, ATOM Fest 2025 (map attached). Event date: May 17th. Street closures will include Main Street from Poplar to Office Street and all of Short Street down to Chiles. Motion carried unanimously.

APPROVE POLICE ASSISTANCE AND ANY NECESSARY STREET CLOSURES FOR SHAMROCK SHUFFLE 5K

Motion by/seconded, Mayor Williams/Commissioner Isham to approve police assistance and any necessary street closures for the Mercer County Tourist Commission, Shamrock Shuffle 5K. Event date May 17th. Motion carried unanimously.

APPROVE STREET CLOSURES FOR CRUZ ON CHILES 2025

Motion by/seconded, Mayor Williams/Commissioner Mattingly to approve of street closures for Auto Kustoms, Cruz on Chiles 2025 (map attached). Event dates: April 5th, May 3rd, June 7th, July 5th, August 2nd and September 6th. Street closures to include entry from Lexington Street up to Office Street on Chiles Street. Motion carried unanimously.

APPROVE STREET CLOSURES FOR OL' IRON RUN DOWN 2025

Motion by/seconded, Mayor Williams/Commissioner Isham to approve street closures for Auto Kustoms, Ol' Iron Run Down 2025 (map attached). Event date: May 24th. Street closures will be the same as Cruz on Chiles. Motion carried unanimously.

APPROVE STREET CLOSURES FOR CRUZIN' FOR CANDY 2025

Motion by/seconded, Mayor Williams/Commissioner Isham to approve street closures for Auto Kustoms, Cruzin' for Candy 2025 (map attached). Event date: October 25th. Mayor announced same area. Motion carried unanimously.

APPROVE STREET CLOSURES FOR BIG JACK PEARSON MEMORIAL CAR SHOW

Motion by/seconded, Mayor Williams/Commissioner Mattingly to approve street closures for Pioneer Days 2025, Big Jack Pearson Memorial Car Show. Event date: August 16th. Street closures Fort Street at West Lexington Street up to Magnolia Street. Motion carried unanimously.

APPROVE PLACING PIONEER FLAGS ON COLLEGE STREET

Motion by/seconded, Mayor Williams/Commissioner Isham to approve placing Pioneer Flags on College Street the first week of August and remove after the Pioneer Days Festival. Festival dates are August 14th-17th. Motion carried unanimously.

CITY ATTORNEY REPORT

City Attorney Norrie Currens said we have received some questions about our form of government. She said we are a Commission form of government which means the Commissioners and Mayor are the legislative body. She said their powers and responsibilities are all set forth in the Kentucky revised statutes. Ms. Currens said we are a City Commission with a City Administrator Officer. She said we didn't change our form or government we just filled a position that had not filled in a long time. Ms. Currens said the Commissioners are in charge of setting the policy, passing ordinances. They are still elected officials and citizens can always reach out to them with any questions. Ms. Currens said some cities have a City Manager form of government. She said that is a completely different form of government. She invited everyone to attend a meeting on February 13th from 5 p.m. to 7 p.m. There will be two attorneys from Kentucky League of Cities that will be doing a presentation called City Government 101. She said they will be outlining how our government is set up and they will answer questions anyone may have. Mayor asked where it will be. Ms. Currens said the auditorium at the Mercer County Senior High School. Mayor said he would highly recommend everyone that is able to attend. He said KLC has training monthly and he would highly recommend employees attend training.

CAO REPORT

CAO Stacey Maynard said there has been a lot of confusion about water cutoffs for nonpayment. She said the City of Harrodsburg for as far back as she can find has done nonpayment cutoffs on the 20th of the month. She said if you haven't paid on the 20th, you are subject to cutoff on the 21st. Ms. Maynard said we have tried to manage those days so they are not happening on Friday or the weekends, so just know the next business day after the 20th if you haven't paid you are subject to cutoff. She said they will post a calendar on the website with all the cutoff dates. Her and Frank are currently working on the calendar. She said the cutoff date is preprinted on the back of the water bill.

ADJOURN

Motion by/seconded, Commissioners Isham/Coleman to adjourn at approximately 1:18 p.m. Motion carried unanimously.

Robert O. Williams, Mayor

Shavonna Huffman, City Clerk



Mercer County Tourist Commission Friday Nights on Main 2025

Street Closure request

Event name: Friday Nights on Main

Event Date(s): May 9th, June 13th, July 18th, August 8th, September 12th

Event Street Closure Begins: 3:30pm

Event Hours: 7:00pm - 10:00pm

Emergency Contact: Kaitlyn Harder (810)542-3230

harrodsburg.events@gmail.com



UNDERAGE PRECAUTIONS – To ensure compliance with regulations and promote responsible practices, we will require that all individuals or vendors selling alcohol during the event possess the necessary training and certifications, such as alcohol server training or permits mandated by local laws. This measure will help ensure the safety and well-being of attendees while adhering to city and state requirements

TRAFFIC SAFETY AND PARKING – should the event become large enough to create a parking shortfall, signs will be placed around downtown to note suggested parking areas.

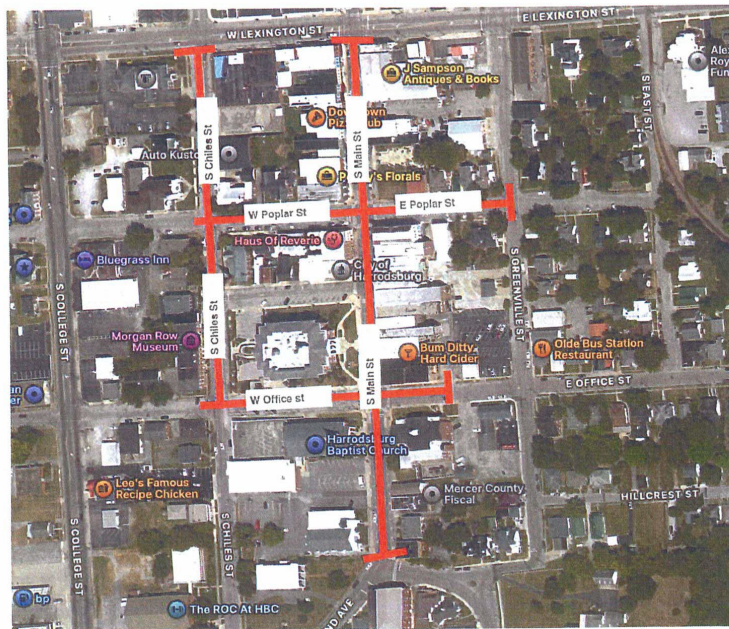
TRASH AND DEBRIS – The Tourist Commission will take full responsibility for ensuring that all trash and debris are promptly cleaned up following the event. We will arrange for proper waste management services to maintain the cleanliness of the area and ensure that the streets are returned to their original condition.



Mercer County Tourist Commission Trick or Treating On Main 2025

Street Closure request

Event name: Trick or Treating on Main 2025
Event Date(s): October 31st, 2025
Event Street Closure Begins: 4:00pm
Event Hours: 6:00pm - 8:00pm
Emergency Contact: Kaitlyn Harder (810)542-3230
harrodsburg.events@gmail.com



UNDERAGE PRECAUTIONS – To ensure compliance with regulations and promote responsible practices, we will require that all individuals or vendors selling alcohol during the event possess the necessary training and certifications, such as alcohol server training or permits mandated by local laws. This measure will help ensure the safety and well-being of attendees while adhering to city and state requirements

TRAFFIC SAFETY AND PARKING – should the event become large enough to create a parking shortfall, signs will be placed around downtown to note suggested parking areas.

TRASH AND DEBRIS – The Tourist Commission will take full responsibility for ensuring that all trash and debris are promptly cleaned up following the event. We will arrange for proper waste management services to maintain the cleanliness of the area and ensure that the streets are returned to their original condition.



Mercer County Tourist Commission ATOM Fest 2025

Street Closure request

Event name: ATOM Fest
Event Date(s): May 17th, 2025
Event Street Closure Begins: 12:00pm
Event Hours: 12:00pm - 12:00am
Emergency Contact: Lemayne Ellis (859)265-0872
harrodsburg.events@gmail.com



UNDERAGE PRECAUTIONS – To ensure compliance with regulations and promote responsible practices, we will require that all individuals or vendors selling alcohol during the event possess the necessary training and certifications, such as alcohol server training or permits mandated by local laws. This measure will help ensure the safety and well-being of attendees while adhering to city and state requirements

TRAFFIC SAFETY AND PARKING – should the event become large enough to create a parking shortfall, signs will be placed around downtown to note suggested parking areas.

TRASH AND DEBRIS – The Tourist Commission will take full responsibility for ensuring that all trash and debris are promptly cleaned up following the event. We will arrange for proper waste management services to maintain the cleanliness of the area and ensure that the streets are returned to their original condition.



Dear Commissioner Charlie Mattingly,

January 23, 2025

These are the street closure requests for Auto Kustoms monthly Cruz ins, Ol' Iron Run Down and the Cruzin' for Candy event 2025.

1. The request for the **Cruz on Chiles** is for the 1st Saturdays starting in April -September. Each is from 5-8 PM and respectively requests the closure of Chiles Street from Lexington Street (Not blocking ingress and egress to 1st Financial Bank Drive Through) up to and through Office Street (Not blocking ingress and egress to Lee's). This will include the side streets of Poplar and Office. Closure at 4 PM through 8:30 PM.

Dates: April 5th, May 3rd, June 7th, July 5th, August 2nd, September 6th

2. The request for the **Ol' Iron Run Down** which is Saturday May 24th 10 AM- 4 PM is for Chiles Street from Lexington Street (Not blocking ingress and egress to 1st Financial Bank Drive Through) up to and through Office Street (Not blocking ingress and egress to Lee's). This will include the side streets of Poplar and Office with the addition of Friday night closure of the portion of West Poplar from Chiles to the entrance of the residential apartments (not blocking ingress and egress for residents) to set up the stage and sound. Looking at the map, it is where the white rectangle says STAGE. There is no change of placement of any activity, only the Friday night addition of that small section for the stage.

3. The same request is the same for our **Cruzin' for Candy** October 25th as for the Cruz ins.

Thank you for your assistance.



Dear Commissioner Charlie Mattingly,

January 23, 2025

These are the street closure requests for Pioneer Days 2025.

The request for Pioneer Days is Saturday August the 16th- Fort Street at West Lexington Street up to Magnolia Street for the Big Jack Pearson Memorial Car Show. The hours of 8 AM- 3 PM.

We also request the Pioneer Flags go up the first week of August on College Street and down the week after the festival.

Full Festival Dates: August 14th -17th 2025

Thank you for your assistance.

Jill S. Cutler, M.Ed., KyACE
Executive Director
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